



# BRADLEY University

## Agreement for Salary Reduction Under Section 403(b)

*Defined Contribution Plan (Match) with additional option of Tax-Deferred Annuity Plan (Supplemental)*

BY THIS AGREEMENT, made between \_\_\_\_\_(the Employee) and Bradley University (The "Institution"), we agree as follows:

Effective for amounts paid after \_\_\_\_\_, which date is subsequent to the execution of this Agreement, the Employee's salary will be reduced by the amount indicated below. At the same time, the Institution will contribute a corresponding amount to the Employee's annuity contracts which the Employee will allocate among the funding vehicles approved by the Institution.

This Agreement shall be legally binding and irrevocable for both the Institution and the Employee while employment continues. However, either party may terminate or otherwise modify this Agreement as of the end of any month (or pay period, if applicable) by giving at least thirty days written notice so that this Agreement will not apply to salary subsequently paid. No more than one agreement for such salary reduction may be made each quarter of any taxable year.

The amount of the salary reduction shall be \_\_\_\_\_% of employee's basic annual salary (or \$\_\_\_\_\_ per month<sup>1</sup>). This amount will produce a total Institution contribution that does not exceed the Employee's statutory limitation under IRC Section 415 or Section 402(g), whichever is less.

For employees age 50 or over, an additional catch up contribution of \$\_\_\_\_\_ shall be contributed. This amount must not exceed the statutory limitation under IRC §414(v).

The amount will be contributed by the Institution to the following authorized funding vehicles:

- Regular TIAA plan#150422 5% (Matched in accordance with the University's TIAA Retirement Plan)\* *Listed as the Defined Contribution Plan for enrollment online*
- TIAA (Group Supplemental) Tax Deferred Annuity \_\_\_\_\_% (or \$ \_\_\_\_\_).
- Other Funding Vehicle \_\_\_\_\_% (or \$\_\_\_\_\_). Name \_\_\_\_\_

\_\_\_\_\_  
(Employee Signature)

\_\_\_\_\_  
(Date)

\*Upon termination, you may receive distribution of your Retirement Annuity accumulations, **only if you are at least 59 ½ years of age**. (As stated in the Bradley University Defined Contribution Retirement Plan Summary Plan Description, Page 9, #18.)

Bradley University  
(Employing Institution)

By \_\_\_\_\_ Employee Benefits Administrator  
(Name) (Title)

<sup>1</sup>This amount should be reviewed with the Payroll Office prior to the execution of this Agreement.